



## **OGHA Affiliation Policy**

### **1.1 Statement of Purpose**

- 1.1.1 The OGHA believes strongly in the affiliate program and the desire to see affiliated players used as often as possible to foster the development of its players. All teams are strongly encouraged to play games with a full roster if there is an opportunity to affiliate from a lower level team. All team officials must respect this policy and make no effort to discourage their players from participating with affiliated teams as a result of its implementation.
- 1.1.2 The OGHA Affiliation Policy follows the Affiliation/Pick up Regulations set out by the OWHA/ODWHA.
- 1.1.3 The adoption of the OGHA Affiliation Policy throughout the season will be monitored by the Board of Directors and the respective Convenors and will be integral to the evaluation of a coach within the OGHA.

### **1.2 Procedure for Use of Affiliated Player**

- 1.2.1 A player's first commitment and responsibility is to the team on which she is registered. In all cases of intended use of affiliated players, the following procedure will apply:
  - a. The receiving head coach (coach intending to use an affiliated player) will first contact the head coach of the team supplying the affiliate to request a player (not an individual) and obtain agreement that a player would be available for affiliation. Permission to affiliate *must be granted* by the affiliate's regular head coach.
  - b. The receiving coach is strongly encouraged to discuss the needs of her/his team and the skill required with the lower level team's regular head coach to determine which player(s) are available for affiliation. It is the responsibility of the lower-level team's regular head coach to determine what player(s) will be affiliated to the upper-level tiered team.
  - c. Permission being granted, the player in question will be contacted to confirm her willingness to play, with the advice that her team's regular head coach has approved her participation if interested. The receiving coach will immediately advise the affiliate head coach of the player's decision or vice versa.
  - d. A pickup consent form will then be completed by the affiliate's regular head coach, or, in the event the affiliate regular head coach is unavailable, an OGHA Executive (ideally the appropriate convenor) The completed consent form must be given by the pickup player to the receiving head coach/manager prior to the game.
- 1.2.2 The receiving coach is responsible for ensuring that suspensions and other issues are known and respected and for notifying the affiliate's regular head coach following the game should injuries or suspensions occur.
- 1.2.3 Within Competitive teams, players can be affiliated from either a team within the same division and a lower category or the next lower division and same category. (see table



for examples). If the latter of the two options is chosen, this option cannot represent more than 50% of the affiliation requested by a specific team. (eg: Midget AA cannot have more than 50% of its affiliation requests fulfilled by Bantam AA).

Requesting Team	Acceptable Affiliate Team	Un-acceptable Affiliate Team
Midget AA	Midget A, B or C and Bantam AA	Bantam A, B, C or Any Peewee
Midget B	Midget C or Bantam B	Bantam C or Any Peewee
Bantam C	Bantam HL or Peewee C	Peewee HL

Table-1 – Affiliate Team Matrix Examples

1.2.4 Within House League, players can only be affiliated from a House League team from the level below (ex. Bantam team would call up from Peewee not another Bantam team). Goalies and Novice are the only exceptions where by the player being affiliated can be from the same level or the level below (ex. Bantam team may pick up a goalie from another Bantam HL team or any Peewee team).

### 1.3 Pick up Consent Forms and Game Sheets

#### 1.3.1 Affiliation for Exhibition or League Game:

1.3.1.1 Anytime a player is affiliated for a league or exhibition game, the OWHHA Pick-up Consent form must be completed by the affiliate coach, or, in the event the affiliate regular head coach is unavailable, an OGHA Executive (ideally the appropriate convenor) The completed consent form must be given by the pickup player to the receiving head coach/manager prior to the game.. The receiving coach is responsible for ensuring that the proper paperwork is completed properly.

1.3.1.2 All affiliated players must be identified on the game sheet (in which the affiliate player plays) by the initials “AP” (affiliate player) placed beside the affiliate’s name. This will serve as a record for the league statistician and any subsequent protests or inquiries by the ODWHA/OWHA.

1.3.1.3 The properly signed and completed Pick-up Consent form must be given to the home team to be attached to the white copy of the game sheet sent to the statistician. Keep a copy of the fully approved form.



1.3.1.4 The OWHA Pick-up Consent form (not for tournaments) can be found at:  
[http://owha.pointstreaksites.com/files/uploaded\\_documents/3323/FINAL - Pickup Consent Forms \(NOT for Tournaments\) 2.pdf](http://owha.pointstreaksites.com/files/uploaded_documents/3323/FINAL_-_Pickup_Consent_Forms_(NOT_for_Tournaments)_2.pdf)

1.3.2 Affiliation for Sanctioned Tournaments:

1.3.2.1 Anytime a player is affiliated for a sanctioned tournament, the OWHA Pick-up Consent form (for sanctioned tournaments) must be completed by the affiliate coach, or, in the event the affiliate regular head coach is unavailable, an OGHA Executive (ideally the appropriate convenor) The completed consent form must be given by the pickup player to the receiving head coach/manager prior to the, tournament.

1.3.2.2 The properly signed and completed Pick-Up Consent Form (for sanctioned tournaments) must be submitted to the convenor of the tournament before the player's first game. The receiving coach is responsible for ensuring that the proper paperwork is completed and is to keep a copy of the fully approved form.

1.3.2.3 All affiliated players must be identified on the game sheet with the letters "AP" (affiliate player).

1.3.2.4 The pickup player may only participate with one team during the tournament and specific tournament rules may need to be followed (please ensure to check in advance of bringing the player).

1.3.2.5 The OWHA Pick-up Consent form (for sanctioned tournaments) can be found at:  
[http://owha.pointstreaksites.com/files/uploaded\\_documents/3323/Doc-14 PICKUP CONSENT FORM for SANCTIONED TOURNAMENT.pdf](http://owha.pointstreaksites.com/files/uploaded_documents/3323/Doc-14_PICKUP_CONSENT_FORM_for_SANCTIONED_TOURNAMENT.pdf)

1.4 Player and Game Limits

1.4.1 A team may not bring up more than three (3) affiliated players for any given game and cannot exceed the number of registered players on their team. *Suspended players cannot be replaced by an affiliate player.*

1.4.2 No individual player, used as pick up/affiliate for ODWHA league play is allowed to play at a higher level more than ten (10) ODWHA league games during the regular and playoff season combined. Any player within ODWHA teams who plays more than ten (10) games at a higher level shall become ineligible for further play with her original team. The player's future status will be determined by the ODWHA Board of Directors.

<b>Event</b>	<b>Limit Number</b>	<b>Forms</b>
Practice	Unlimited	None
Exhibition Games	Unlimited	Pickup consent form (not for sanctioned tournaments)



ODWHA League / playoff game	10 ODWHA league games during the regular and playoff season	Pickup consent form (not for sanctioned tournaments)
Tournament	Unlimited	Pickup consent form (for sanctioned tournaments)

### 1.5 Use of Affiliated Goalies

1.5.1 In recognition of the shortage of goalies, teams needing to bring up affiliated goalies for more than ten (10) regular ODWHA league games may request an exemption from the ODWHA Registrar. Such exemptions to the ten (10) game movement limits will only be granted in cases of injury, illness or other extenuating circumstances.

1.5.2 In the event that a goalie from a lower level is not available, the ODWHA Registrar may approve the use of a goalie from the same level to replace an injured or ill goalie upon provision of a medical certificate. A goalie from the same level may not play for the same team more than three (3) times. In extenuating circumstances, upon ODWHA Board of Directors approval, exceptions may be permitted.

### 1.6 Use of Affiliated Players in Playoffs

1.6.1 Playoff affiliation must adhere to ODWHA playoff policy rules.

1.6.2 Upward movement of players during playoffs, not to exceed the number of registered players on their teams, can only occur if any of the following conditions are met and officially accepted (24 hours in advance of the game to be played) by the ODWHA Executive Registrar:

- a. To replace an injured or an ill player who will provide a medical certificate indicating she cannot play in a particular game;
- b. To replace a player who has permanently left the Ottawa District (not simply quit the team) and provided an updated OWHHA registration form that had previously been submitted;
- c. To replace a goalie due to extenuating circumstances who will not be able to play.

1.6.3 In all of the above cases, pickup players cannot be used to replace a suspended roster player.

**NOTE:** The above permitted situations do not permit a team to simply add an additional player to the roster. Upon the return of the injured or ill player to the team, the replacement player would no longer be eligible to play. Goalie replacement applies only if there is one goalie on the team registered or where there are two registered goalies and both will be absent.



## 1.7 Affiliation Across Association Boundaries

1.7.1 While OWSHA rules permit affiliation of players across Association boundaries, the OGHA **does not**. Under Hockey Canada regulations, the OGHA operates a Club affiliation system (Regulation E) where all players on lower level teams are automatically affiliated. While it is possible for the OGHA to make an exception - a goalie situation with extenuating circumstances for example - ANY cross-Association affiliations (even for an exhibition game) require the approval of the OGHA Board Executives in advance.

## 1.8 Appeal Mechanism

1.8.1 If any disagreement arises between coaches, parents or players regarding this affiliation policy, the OGHA Board of Directors has the authority to intervene to uphold the intent of this policy.